

2025 BUDGET REQUEST FORM

NAME OF COMMISSION, COMMITTEE, APPOINTMENT:			
Contact name:	Email Address	Phone Number	
2024 Approved Budget		2025 Budget Request	
BUDGET REQUEST			
	AMOUNT	DETAILED EXPLANATION OF AMOUNT	
Meeting Expenses:			
Chapter:			
• Lodging & Meals			
• Travel (Flight or Mileage)			
• Parking & Tolls			
•			
Other Meeting:			
• Lodging & Meals			
• Travel (Flight or Mileage)			
• Parking & Tolls			
•			
Workshop/Retreat:			
• Lodging & Meals			
• Travel (Flight or Mileage)			
• Parking & Tolls			
•			
Spiritual Assistant Stipend			
Supplies & Postage			
Technology			
Other Expenses			
•			
•			
•			
•			
•			
•			
•			
•			
TOTAL			

A. Additional Comments on amounts requested on page 1.

B. Narrative regarding amount requested for 2025 and goals expected to be achieved for the good of the Order.

C. Narrative regarding the benefits achieved for the good of the Order with the 2024 expenditures to date. Were all goals from the 2024 budget competed or are they expected to be completed by December 31, 2024.

Print Name: Date:

Signature